

TOWN OF FIFIELD
REGULAR BOARD MEETING
Minutes of February 6, 2024

The meeting was brought to order on February 6, 2024 at 9:00 am at the Fifield Town Hall.
This meeting is being recorded by the Lakeland Times and video recorded by a resident.

ROLL CALL: Present: William Felch, John W. Smith, Ann Sloane (via telephone), Crystal Cowling, Kelly Kleinschmidt, Ted Fleming, and 16 public attendees. The pledge of allegiance was recited.

VERIFICATION OF PUBLIC POSTING: Clerk verified this agenda was posted at the Town Hall, Fifield Post Office, Pike Lake Fire Hall, and Town of Fifield website.

PUBLIC COMMENTS:

- Resident noted concerns regarding the paging/dispatching of fire and ambulance calls; also urges the Board to approve purchase of new tires for fire trucks.
- Resident noted concerns with assessor practices: assessor does not hold open books statement; assessment rolls are not in town records; would like to see assessment rolls on town website.
- Supervisor read statement re: his personnel file request.
- Resident inquired status of the audit for FD#1 and FD#2, offered to perform the audit.
- Clerk read statement from resident, per email request, regarding Ordinance 28 and Ordinance 99.

COORDINATE CHANGES FOR ORDINANCE #99: DNR Recreational Officer was present and indicated the GPS coordinates submitted on the waterway application were not consistent with the format of the other coordinates. After a brief discussion that these new coordinates would cause confusion for boaters a **MOTION** was made by J. Smith and seconded by A. Sloane to leave the coordinates for the buoys by Thorofare as they are currently stated in Ordinance 99. **MOTION CARRIED. VV 3-0**

UPDATES FOR ORDINANCE #28: after brief discussion it was decided to not include Amik Lake under Section 1 and Section 4. DNR Recreational Officer noted the Town is responsible for signage and public boat landings only. She will send the Town a copy of the signed statute NR 5.15. If new signs are needed PLCLA will be responsible for approval and cost.

FD#1 AND FD#2 FIRE CALLS: Sheriff is requesting to have a letter on file regarding the order in which Fire #1 and Fire #2 are dispatched, including EMS calls. A discussion regarding the concerns of dispatching were discussed and it was noted that the fire chiefs will set up a meeting with the Sheriff's Department. This matter will be tabled to the February 20, 2024 meeting.

TRI-D PROJECT BIDS: Cooper Engineering will be receiving the bids for this project. Once they are all in, Cooper will set up a time to meet with Chairperson and Road Supervisor. After reviewing the bids, the Town Board will decide how to proceed with this project.

OPEN BOOK REVIEW: Clerk has been contacted by Associated Appraisal regarding setting dates and times for open book and board of review. Brief discussion on possible dates, the Clerk will work on finalizing these dates. The Board is going to request that the Assessor does Open Book in person this year.

FD#2 TIRE REQUEST: Review of Chief's request for new tires. **MOTION** made by J. Smith and seconded by A. Sloane to approve the purchase of new tires for FD#2 from Pomp's in the estimated amount of \$9,653. **MOTION CARRIED. VV 3-0**

COMMUNITY PARAMEDIC PROJECT: C. Walters gave a brief presentation regarding having the community paramedic program in Fifield. This will be researched further and tabled to a future meeting.

HUMAN RESOURCES JOB DESCRIPTION: Discussed the possibility of filling the Human Resources position. It was mentioned that the Town could possibly use an HR consulting firm called MRA. A. Sloane will contact this firm and inquire on costs and other details and will give an update at the February 20, 2024 meeting.

SURVEY OF BAY ROAD: T. Fleming contacted surveying companies regarding Bay Road. Wilderness is the only one that responded. **MOTION** made by A. Sloane and seconded by J. Smith to request quotes to survey Bay Road and North Bay Road. Having the quotes due at the March 6, 2024 meeting. **MOTION CARRIED. VV: 3-0**

CODE OF ETHICS OF ELECTED OFFICIALS: A. Sloane inquired if the Board should have a Code of Ethics/Conduct. The Clerks have received examples from the Town's attorney and will forward them to all board members for review. This matter will be tabled to February 20, 2023 meeting.

AUDIT UPDATE: Deputy Clerk reported the Audit is going well and board members are required to sign a fraud questionnaire provided by the Auditor, which she disbursed for their review and signature.

CORRESPONDENCE

- Chart showing taxes paid by county vs. non-county residents was reviewed. Noted 43% are residents and 55% are non-residents.
- Email from Town of Flambeau Clerk requesting a copy of our Employee Handbook; all agreed that is acceptable.
- Invoice and Investigative report received from CenturyLink regarding damage on Cy's Drive. Invoice was \$1,285.73. Chairperson will contact CenturyLink regarding this matter, the Clerk will not pay this invoice at this time.
- Email from Linda Ludwig regarding the possibility of Hilgys Gas Company relocating to Fifield.

ADJOURN: **MOTION** made by A. Sloane and seconded by J. Smith to adjourn the meeting at 10:50 AM. **MOTION CARRIED.**

These minutes are a draft until approval at the next scheduled regular board meeting.

Respectfully submitted,

Crystal M. Cowling, Clerk/Treasurer
Kelly E. Kleinschmidt, Deputy Clerk/Treasurer

2/8/2024